



Parking Technical Advisory Group

728 St. Helens; Room 16

Meeting #104 – May 5, 2016, Notes

4:10 Meeting called to order by Co-Chairs

Steph Farber, one of the co-chairs, called the meeting to order.

4:20 Food Truck Policy Discussion

Kala Dralle from Community and Economic Development and Danielle Larson from Tax and License presented the proposed Food Truck Policy. Currently the City does not have a formalized Food Truck Program and needs to have a program developed that addresses the growing food truck needs. The interim solution has been the use of the Special Event credentials which, while flexible do not adequately address some of the concerns of the existing program participants.

[DL] shared that the food truck program is modeled after the City's existing sidewalk vending program where the City approves locations and helps coordinate outreach. There are also State and County regulations that food trucks must abide by including having access to fully plumbed hot and cold water. The Health Department oversees an annual permit that allows food trucks to sell food to the public.

[KD] provided an update as to where the program is at this point. Food truck vendors have identified about 10 locations where they would like to implement the program. Each location is required to have an agreement in place that provides for plumbed hot and cold water. The City intends to send out a letter to businesses and property owners within 400 feet of the intended zone to generate feedback on the proposed locations. Zones will be established once the City confirms that 70% of the addresses within 400 feet of the intended zone support the establishment.

Overall the group was supportive of this program, with a few concerns including:

- Permanent signage and the potential for the zones to be empty during "food truck" times
- Emphasis on outreach to notify neighboring businesses and property owners of the program

Staff will prepare a letter describing PTAG's support of the program along with the concerns related to the permanent signage and community outreach expectations.

4:55

Zip Car Discussion

Matt Jensen with Zip Car presented to the group. UWT/UPS continue to be the strategic anchors in Tacoma with overall community support building. There are several new initiatives rolling out over the course of the next year including a new app based interface that will provide quicker registration and allow for a more “impulse buy” experience versus the current standards which is a more time intensive registration process.

Zip Car is also rolling out a one-way trip option, but will not be immediately available to the Tacoma market.

In an effort to increase use and awareness of the program James Sinding of the UWT is interested in establishing 2 more Zip Car spaces on the east side of Market Street in front of the Court 17 apartment building. [JS] agreed to work with Republic Parking to review other potential sites and to conduct some outreach in the area. [JS] will come back to the group at a later date to formalize a request based on what is learned from his review.

5:20

Decision: Immobilization—Scofflaw Definition

Joe Loran introduced the topic of scofflaws. Significant conversation was had at the previous meeting (April 7, 2016) regarding the threshold that would define a scofflaw. [JL] recapped the progress with the group needing to decide between 3 or 4 citations as the threshold.

Staff shared with the group that just because the definition is set at a certain number, that it did not mean that a boot needed to be put on every offender that had that number of citations on file. Staff has the flexibility to use a higher number if that number has the positive results on the enforcement efforts and compliance rates for the system.

The confidence in the existing citation life cycle management was of concern to the group. Staff confirmed that prior to implementing the scofflaw program the new citation management system will need to be in place.

The group unanimously supported three citations as the scofflaw definition.

The meeting was adjourned at 6:10PM with the next meeting on 6/2.